

**MINUTES OF COMMISSION COMBINED WORKING SESSION AND REGULAR
SESSION MEETING HELD MAY 02, 2011, BEGINNING AT 9:00 A.M. IN
CONFERENCE ROOM #1, IN DUCHESNE, UTAH**

Present

Commission Chairman Kirk J. Wood; Commissioner Ronald Winterton, Commissioner Kent R. Peatross, Deputy County Attorney Jonathan Stearmer, Public Works Director Glen Murphy, and Commission Assistant BobbiJo Casper taking minutes of the meeting.

Consideration Of Payment Vouchers

Deputy Clerk Auditor Leann Stewart joined the meeting at 9:09 A.M...

The commission reviewed vouchers #117660 through #117707 dated May 02, 2011, in the amount of one hundred fifty six thousand three hundred ninety nine dollars and twelve cents (\$156,399.12) as presented by Deputy Clerk Stewart. *Commissioner Peatross motioned to approve the vouchers as presented by Deputy Clerk Stewart. Commissioner Winterton seconded the motion. All commissioners voted aye and the motion passed.*

Tax Adjustments – Treasurer

The commission reviewed the attached tax adjustments presented by Deputy Clerk Stewart. *Commissioner Peatross motioned to approve the tax adjustments as recommended by the Treasurer's Office. Commissioner Winterton seconded the motion. All commissioners voted aye and the motion passed.*

Public Works/Landfill Department Update

Director Murphy stated that County Road 64 (CR 64) in Arcadia is falling apart due to heavy truck traffic so the Road Department put down gravel on the worst areas and will overlay later in the summer. Commissioner Peatross wonders if there is a leak under the road and suggested that Director Murphy contact Lee Moon with East Duchesne Water to find out where the water lines run. Director Murphy also stated that they got the Bluebell Road ready for chipping and were able to get the ruffles out. They started on the new road at the Landfill and would like to get it finished before free dump week starts on May 7, 2011. Petroleum Land Man surveying company is coming to the Landfill to see where they can set oil wells. Later on, they are going to get with the commission to explain what kind of damages there is going to be to do what they want to. We have a master plan with Chet Hovey for the next forty (40) years, the surrounding area is going to last us at least that long. Chairman Wood suggested that the oil company tap in at the farthest southeast point of the landfill and directionally drill back.

Consideration Of Payment Request For Professional Services On The 800 South Road Improvement Project

Director Murphy stated that he already paid this bill; it was for a core sample.

Discussion Of A Tax Deferral With Carrie Potter

Assistant Casper stated that Carrie Potter will not be attending according to Treasurer Colene Nelson because the taxes have been paid.

Discussion Of Digital Copy Prices With Cliff Murray

Recorder Carolyn Madsen & Deputy Clerk Auditor Judy Mutton joined the meeting at 9:33 A.M... Cliff Murray & Assessor Greg Garff joined the meeting at 9:35 A.M... Clerk Auditor Diane Freston joined the meeting at 9:43 A.M...

Recorder Madsen stated that Mr. Murray doesn't like the county's fees, but we don't have a fee for digital copies. We are providing space and power, so there is a cost for him to be in her office. Mr. Murray stated that it comes down to the commission making a decision on a set cost for digital copies. He is using his own scanner and pulls the book himself, so he is doing all of the labor. Chairman Wood stated that Recorder Madsen is in charge of her office and how it's run. Recorder Madsen stated that at this time, she is charging twenty five cents (\$.25) each page for a copy; which is the same amount as a paper copy. Commissioner Peatross questioned if people could come in and make a copy, and then sell it? Recorder Madsen replied by stating that there is a form that people are to fill out saying they will use it for their own use, but that doesn't stop people from selling it. Attorney Stearmer stated that they are public documents, but we aren't saying it's an official document when it doesn't come from us. There is no proprietary interest in them.

Mr. Murray stated that Uintah County charges ten cents (\$.10) per page and it's all online. He feels he should only be charge five cents (\$.5) per page in Duchesne County, because he has to come in and do all of the work. Recorder Madsen stated that she feels it's worth more. Commissioner Peatross would like Recorder Madsen to come back to the commission with a cost estimate. Recorder Madsen stated that we have a space restriction for the amount of people in her office, and doesn't feel she has the space available for a large camera or scanner. Scanning the documents has the same amount of wear and tear on the books as making copies of them. Chairman Wood recommended that Recorder Madsen bring a proposal to next week's commission working meeting for the commission to review.

Discussion Of A Tax Deferral With Roshelle Washburn

Roshelle Washburn joined the meeting at 10:07 A.M... Treasurer Colene Nelson joined the meeting at 10:09 A.M...

Mrs. Washburn stated that it's been a rough few years for her and this property is her primary residence. She is barely getting back on her feet and needs time to pay this. Chairman Wood stated that she could make monthly payments to get it paid by the end of the year. Commissioner Peatross stated that we aren't interested in selling anyone's home and suggested that Mrs. Washburn work with Treasurer Nelson to set up payments. Both Commissioner Winterton and Chairman Wood agreed.

Discussion Of A Tax Deferral With Mark Hernandez

Property Owner Mark Hernandez joined the meeting at 10:14 A.M...

Treasurer Nelson stated that Mr. Hernandez has two (2) parcels of property. One has a cabin on it and the other is raw land. He can pay for the raw land parcel today, but is requesting time to pay for the other. Mr. Hernandez requested relief for the penalties to take care of as much as possible today; he has sixteen hundred dollars (\$1,600.00) that he can pay today. Treasurer Nelson stated that the penalty fees cannot be changed and the amount due on the raw land is fifteen hundred sixty seven dollars (\$1,567.00) with interest being two hundred seventy five dollars (\$275.00). Commissioner Peatross proposed that the commission not forgive the interest fees but allow payments and forgive the administration fee of one hundred twenty dollars (\$120.00). Mr. Hernandez stated that he will pay for the raw land parcel today and set up payment arrangements with Treasurer Nelson. The commission agreed to allow this.

Discussion Of Comments On Proposed Planning Rule (36 CFR Part 219) And Draft Programmatic EIS

County/Community Planning Administrator Mike Hyde joined the meeting at 10:23 A.M...

Administrator Hyde stated that there is a new planning rule that the Forest Service is considering. Comments are due May 16, 2011 and the key points are that the Forest Service is trying to emphasize ecosystem services and Administrator Hyde feels they are trying to get too green forgetting the purpose of the National Forest. The commission agreed that the letter looks good.

Discussion And Consideration Of A Work Order System

Building and Grounds Supervisor Shane Jenkins joined the meeting at 10:37 A.M...

Supervisor Jenkins stated that this is a work system that our school district uses and has different modules to choose from. We can monitor the utilities and our inventory. We will be able to keep track of the cost per work order. It's web based and hosted at their facility, so it won't affect our server. Other departments will be able to use this as well and can be used anywhere in the county. Chairman Wood stated that he doesn't see where they will be saving money when we already have Fortis. Commissioner Peatross stated that he thinks this will help the Building and Grounds Department become more efficient; that will save them time and money. Supervisor Jenkins recommended that they go with Facility Dude in the amount of eight hundred and forty one dollars and sixty seven cents (\$841.67). *Commissioner Peatross motioned to approve the work order system with Facility Dude. Commissioner Winterton seconded the motion. Both commissioner Peatross and Winterton voted aye and the motion passed. Chairman Wood voted Nay.*

Consideration Of A Business License Application For CRI Resources, Inc.

Deputy Clerk Auditor Connie Sweat joined the meeting at 10:59 A.M...

Deputy Clerk Sweat stated that this company is a demolition contractor that works with El Paso and will demolish sites per El Paso's request. Administrator Hyde has signed off on this business license. *Commissioner Winterton motioned to approve the business*

license application as presented. Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.

Consideration Of A Business License Application For Todd Kleinfelder, Inc.

Deputy Clerk Sweat stated that this company will be doing inspections on existing older homes before the home is repurchased and will be working out of their home.

Commissioner Winterton motioned to approve the business license application as presented. Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.

Consideration Of Addendum No. 1 To ECI Agreement Regarding The Duchesne County Fairground Lights

Commissioner Peatross stated that we have a high water problem at the fairgrounds and because of the sloughing there is no way to drill a hole to stand a pipe in and now they have a new idea that they should be implementing. The only risk involved in this is that the poles may lean a little, but we could get them straightened up at a later date. We had to make an addendum to the contract to cover some change order costs. Attorney Stearmer stated that the original contract already had a lot of provisions to cover what was discussed, so this amendment was short and sweet. *Commissioner Peatross motioned to approve addendum No. 1 with Electrical Contractors Inc. Commissioner Winterton seconded the motion. All commissioners voted aye and the motion passed.*

Consideration Of Minutes For Working Commission Meeting Held April 25, 2011

Commissioner Winterton motioned to approve the minutes with the necessary corrections. Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.

Consideration Of Minutes For Regular Commission Meeting Held April 25, 2011

Commissioner Winterton motioned to approve the minutes with the necessary corrections. Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.

Executive Session - Personnel And/Or Litigation

Commissioner Peatross motioned to enter into and out of executive session for the purpose of discussing Personnel issues at 11:28 A.M. Commissioner Winterton seconded the motion. All commissioners voted aye and the motion passed. Assistant Casper was excused from the meeting.

Reconvened to Working Commission meeting at 11:30 A.M., due to property owners Edwin and Beverly Bird joining the meeting.

Assistant Casper re-joined the meeting...

Discussion Of A Tax Deferral With Edwin Bird

Assessor Greg Garff joined the meeting at 11:34 A.M...

Mr. Bird stated that he has a problem with his taxes and that it's currently on greenbelt, but wants to know how to keep it on greenbelt. Assessor Garff stated that greenbelt requirements are that it has to be used on an annual basis at fifty percent (50%) of its agricultural potential. Interest will be accumulated on any balance after November and the greenbelt reduction will not be there. You can work out payment arrangements with the Treasurer's Office.

Executive Session - Personnel And/Or Litigation

Commissioner Peatross motioned to enter into and out of executive session for the purpose of discussing Personnel issues at 11:47 A.M. Commissioner Winterton seconded the motion. All commissioners voted aye and the motion passed. Assistant Casper was excused from the meeting.

Reconvened to Working Commission meeting at 12:11 P.M...

Assistant Casper re-joined the meeting...

Commission Calendaring

Adjourn

Chairman Wood adjourned the meeting at 12:11 P.M...

Read and approved this 9th day of May 2011.

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<i>Kirk J. Wood</i>	<i>Diane Freston</i>
<i>Commission Chairman</i>	<i>Clerk/Auditor</i>
<i>Minutes of meeting prepared by BobbiJo Casper</i> <hr/>	